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**SUMMARY OF TELECONFERENCE MEETING #1
MARYLAND CROSS-CUTTING ISSUES TECHNICAL WORK GROUP (TWG)
September 5, 2007**

Attendance:

1. TWG Members: Paul Chan, Frank Heintz, Mike Mallinoff, Cindy Parker, John Quinn, Scot Spencer
2. Maryland Department of Environment (MDE): Tad Auburn, Renee Fizer, Brian Hug
3. Center for Climate Strategies: Ken Colburn, Tom Looby
4. Other Attendees:
5. Public:

Background Documents:

(Posted at http://www.mdclimatechange.us/cross_cutting.cfm)

1. Meeting notice and agenda (including provisions for public access)
2. Powerpoint Presentation for Cross-Cutting Issues (CC) TWG Call #1
3. Draft Maryland CC TWG Catalog of State Actions
4. Draft Descriptions of State Actions Catalog for CC TWG
5. Link to “What Maryland is Already Doing” presentation from the first Mitigation Work Group (MWG) meeting.

Discussion Items and Issues:

This was the first call of the MD CC TWG.

1. Ken Colburn of CCS called the meeting to order, completed the roll call, and reviewed the agenda and purpose of the call.
2. Mr. Colburn then used the Powerpoint slides to provide background about the Maryland climate plan process starting with the Governor’s executive order establishing the Maryland Commission on Climate Change (MCCC) and its three working groups (MWG, Adaptation, and Science), the MWG purpose and goals, the roles and responsibilities of the MCCC, the MWG and the various Technical Work Groups (TWGs), including the Cross-Cutting TWG.
3. The MWG schedule of meetings was reviewed. The MWG is expected to prepare a carbon footprint for the state and to propose a greenhouse gas (GHG) reduction strategy. An interim report is scheduled to be delivered to the Governor by November 1, 2007 and the final report is to be completed by April 20, 2008.

4. The stepwise planning process was reviewed. It is anticipated that the TWGs will generally hold two teleconference meetings between each MWG meeting.
5. It was agreed to hold the next two CC TWG calls on September 14 and September 21 in preparation for the next MWG meeting on September 28.
6. Ground rules for operation of the MWG and the TWG and the approach to building consensus were reviewed. Consensus will be sought on all key policy issues but the group may move the process forward noting where super-majority or simple majority support exists. It will be a transparent process with the public allowed to participate in each session.
7. All GHG emissions and policy implementation mechanisms can be considered in the process. The policy options considered by the CC TWG will typically not be quantified, but most of the other TWGs' priority policy options will be quantified.
8. The decision criteria typically used to identify priority policy options was reviewed.
9. Policy design proposals and policy option templates were summarized and an outline of the potential final report was presented.
10. Mr. Colburn then summarized a series of slides presenting the Maryland GHG emissions inventory and forecast. These slides will be updated regularly for MWG meetings. Input from TWG members on corrections or improvements is encouraged.
11. Mr. Colburn then referred members to the Catalog of State Actions and the Brief Descriptions of the options, each of which was provided with the meeting packet. The various elements of the catalog were briefly highlighted and participants were asked to begin reviewing them for discussion on the next call. Members were particularly asked to identify new policies that should be added to the Catalog, and to note policies or measures that Maryland has already in place or has planned. A few points noted in the discussion about the catalog follow:
 - Options 2 and 3 – GHG Reporting and Registry – could be consolidated if the group chooses to do so. Only 5-6 states have not yet joined The Climate Registry.
 - Option 4.1 – Goals – The Governor's Executive Order contains presumptive goals for the GHG reduction strategy, but the MCCC is tasked with recommending GHG reduction goals for the state.
 - Option 6 – Local Government – MD has many local initiatives underway. The CC TWG should consider the state's role in encouraging and integrating them. One member asked that the TWG think about ways to promote integration of land use planning with GHG reductions.
 - Option 7 – Education and Outreach – The Appendix at the end of the catalog lists about 100 individual actions.
 - Option 8 – Tax and Cap policies – Multiple TWGs will be reviewing this and potentially quantifying it. The CC TWG should review it after the quantification has been done. The MWG will be the place where various policy option proposals get integrated. One member urged us to consider pushing for a national cap and trade system.

- Option 10 – Adaptation – The Adaptation and Response Working Group will lead review of this item in MD, so the CC TWG probably does not need to address it.
 - Option 11 – Regional or Multi-State Efforts – One TWG member suggested that the word “join” be changed to “expand” in option 11.2.
 - Option 12 – Clearinghouse – This might be simply a clearinghouse or a vehicle for entrepreneurs to connect with investors.
 - Option 13 – Business-Based Climate Organization – A business council for sustainability might be considered.
 - Option 14 – Facilitate Market Development – Catalog should note the Generation Attributes Tracking System (GATS).
 - Option 16 – Create a Market Advisory Committee – California has created a market advisory group under its GHG cap law, AB-32.
12. On the next call, the TWG will begin reviewing the catalog options in more detail, consolidate items where appropriate, add additional options if needed, and begin discussion about identifying priority options. An updated version of the MD GHG inventory and forecast will also be provided as changes are made.

Next Steps:

1. The next MWG meetings will occur on September 7 and September 28.
2. The Cross-Cutting TWG agreed to have calls on September 14 and September 21 to prepare materials for the September 28 MWG meeting. If participants cannot make either of these calls, they were invited to send e-mails with their input about the catalog. (Please send any comments to Tom Looby of CCS at tomlooby@colorado.net and he will make sure they are distributed to all of the TWG members.
3. The sense of the group seemed to be that Fridays were a good day to hold calls beyond September. Times will be discussed further on the next call.
4. CCS will strive to prepare a calendar in consultation with MDE to identify upcoming meetings and TWG calls.