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SUMMARY OF TELECONFERENCE MEETING #6
MARYLAND CROSS-CUTTING ISSUES TECHNICAL WORK GROUP (TWG)
November 9, 2007
Draft- 11/9/07

Attendance:

1. TWG Members: Mike Mallinoff, Cindy Parker, Paul Chan and Jerry Hughes
2. Maryland Department of Environment (MDE):
3. Center for Climate Strategies: Tom Looby, Katie Pasko
4. Other Attendees:
5. Public:

Background Documents:

(Posted at http://www.mdclimatechange.us/cross_cutting.cfm)

1. Meeting notice and agenda (including provisions for public access)
2. Summary of MD CC TWG Call #5
3. PowerPoint Presentation for Cross-Cutting Issues (CC) TWG Call #6
4. MWG Priority Policy Options list approved at 10/26/07 MWG meeting
5. Draft Maryland CC TWG Catalog of State Actions- Track changes version from 10/26/07 MWG meeting. NOTE: an earlier version was mistakenly posted to the web site so a corrected version was sent after the call.
6. Small Group for Drafting Policy Option Straw Proposals form
7. CC TWG Template for Straw Policy Option Proposals Development
8. AFW TWG Sample Template

Discussion Items and Issues:

This was the sixth call of the MD CC TWG.

1. Tom Looby of CCS called the meeting to order, completed the roll call, and reviewed the agenda for the call.
2. The 10-19-07 CC TWG Call Summary was approved, with no changes.
3. The next CC TWG call is set for November 16, 2007 at 11 am ET. Members tentatively agreed to schedule the subsequent calls for December 14, 2007 and January 11, 2008 at the same time- 11 am ET.
4. Power Point slides were used to cover topics on the agenda.
5. Tom Looby used slide #3 to give a brief recap of the 10/26/07 MWG meeting. Highlights mentioned were:
 - The MWG approved all of the CC TWG Policy Options, with a few edits and one addition. Attachment 4 listed in the postings above was summarized.

- The MWG approved the goals proposal as an early action item for the Interim Report, with minor edits.
 - The MWG suggested addition of one new Policy Option to the CC TWG Catalog. It is a new Option 12- Review Institutional Capacity to Address Climate Change Issues.
 - Mr. Looby summarized minor edits to the CC Catalog made by the MWG at their 10/26/07 meeting. Since the wrong track changes version of the catalog was posted to the CC TWG web site, CCS will send the correct version out ASAP and re-post the correct version.
6. Mr. Looby summarized the stepwise planning process on slide #5, noting that the key next step is item 5, for the CC TWG is to begin developing the Straw Proposals for the selected Priority Policy Options. Using slide #7 he summarized the Policy Design Template for the Straw Proposals. The first two elements of the template are to develop a policy description and a policy design for each option. The second iteration will be to add potential implementation mechanisms and related policies/ programs already in place.
 7. Goals for the MWG meeting on November 30 depicted on slide #6 were reviewed. The primary one will be to begin reviewing policy descriptions and designs for each TWG.
 8. Mr. Looby outlined the CC TWG next steps in slide #8, which are to form small groups of volunteers to draft the Straw Proposals for each Option, starting with the policy description and policy design and following with the implementation mechanisms and policies and programs in place.
 9. Members on the call volunteered for selected small drafting groups. Mike Mallinoff offered to lead CC-4- State and Local Government Lead by Example. Cindy Parker volunteered to lead options #10- After Peak Oil and #11- Public Health Risks, Costs and Benefits. She is also willing to help on other options. Jerry Hughes offered to help on Options #1 and #2- GHG Inventories, Forecasting, Reporting and Registries. Since the member turnout was low the group asked that CCS circulate the volunteer form and solicit additional volunteers via e-mail.
 10. Mr. Looby referred call participants to the blank version of the CC Straw proposal template and indicated that we would try to convene the small groups next week to begin drafting the first two elements, policy description and policy design.

Public Input: None

Next Steps:

1. CCS will send out the correct track changes version of the Catalog reflecting MWG input from 10/26/07.
2. CCS will solicit additional volunteers to help draft straw proposals.
3. CCS will send out and post a Word version of the Policy Options template so that sub-groups can fill in their respective elements. Drafts should be sent to Tom Looby at tomlooby@colorado.net .
4. The next call of the CC TWG will be on Friday, November 16, 2007 from 11am – 12:30 pm. The focus of the next call will be to begin reviewing draft language for the Straw Policy proposals. If the Interim Report is available it can also be summarized.
5. The next MWG meeting will occur on November 30.

Announcements: None