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MEETING SUMMARY
MARYLAND CLIMATE CHANGE ADVISORY GROUP
Residential, Commercial and Industrial Technical Work Group
(RCI TWG)

Call #6, November 6, 2007

Attendance: (*new members)

Technical Working Group: Dr. Michelle Harris Bondima, Brad Heavner, John Kumm*, Mattias Ruth

Maryland State Department Representatives: Renee Fizer, Jim Lewis, Robert Howatt, Jerry Hughes, and Walt Auburn

Center for Climate Strategies (CCS): Alice Napoleon, Christopher James

Public Attendees: Unknown

Background documents:

(http://www.mdclimatechange.us/GHG_Residential_Commercial_Industrial.cfm)

- Meeting Notice and Agenda
- Call #5 Summary
- PowerPoint for Teleconference
- RCI Straw Template

Discussion items and key issues:

1. CCS called the meeting to order, completed the roll call, and reviewed the agenda and plans for the call.
2. There were no questions or comments on the draft summary of Call #5. The meeting notes were approved.
3. CCS reviewed where we are in the process. On 10/26, the MWG reviewed the results of the balloting and modified some of the TWG's recommended priorities for analysis. Alice Napoleon went over the changes made by the MWG. Chris James briefed the group on the agenda, issues and decisions made at the MWG. The MDE is drafting the report that will be submitted to Governor O'Malley by November 14th. That report will summarize phase 1 of the climate change action effort, and make specific recommendations for early actions. MD's legislature is meeting in special session during November; MDE and MD Climate Commission members believe that some of the early actions that require legislation can be considered and hopefully passed during this

session. Four RCI measures were included in this early action package. These include an energy efficiency resource standard, improved building codes and a public education/awareness initiative.

4. During this meeting we will be looking for volunteers to begin drafting straw proposals. Volunteers develop the initial version, which goes back to entire TWG for review and revision during its meeting on November 26 and to the MWG for approval during its meeting on November 30.
5. Alice gave an overview of the straw proposal template. The first couple of sections will be the initial focus, including policy description, and basic design elements including timing, goals and coverage. Then CCS works with the TWG on developing the other sections, such as implementation details, data sources, assumptions, etc. CCS will quantify GHG reduction and costs, based on input from the TWG and approval by the MWG on data sources, assumptions, etc. We will also examine additional costs & benefits, and feasibility issues, such as authority or jurisdiction, political feasibility, etc. Status of approval, level of support, barriers to consensus, will all be completed at the end of the process.
6. Volunteers & leads for development of straw proposals
 - a. CCS explained the role of volunteers and leads. The volunteers are to draft straw policy descriptions specific to MD, as opposed to the “generic” short policy descriptions circulated earlier. They are also to propose goals, timing and coverage of parties to begin to define each policy. No great level of detail is required. The goal is to get some more specific ideas “on the table”, to start the discussion leading to analysis. The first draft of straw proposals should be delivered to Alice and Chris by November 16.
 - b. Volunteers and leads were identified as follows:

Draft Policy Option	Volunteers	Lead
RCI-1	Walt Auburn	TBD
RCI-2	Matthias Ruth, Walt Auburn	TBD
RCI-3	TBD	TBD
RCI-4	TBD	TBD
RCI-5	Dr. Michelle Harris Bondima, Dr. Paul Chan (nominated/not confirmed), John Kumm	Dr. Michelle Harris Bondima
RCI-6	John Kumm	John Kumm
RCI-7	TBD	TBD
RCI-8	John Kumm, Brad Heavner	TBD
RCI-9	Brad Heavner, Matthias Ruth	Matthias Ruth
RCI-10	Scott Sklar (nominated/not confirmed)	TBD
RCI-11	Walt Auburn, Brad Heavner	Brad Heavner
RCI-12	Brad Heavner	TBD

- c. The role of the lead for each policy is to serve as the primary contact for CCS for that policy, and to make sure we have something to distribute to the group by the deadline.

- d. CCS asked if e-mail addresses can be shared among the group for purposes of collaborating on the straw proposals. There were no objections to sharing e-mail addresses among the group.
 - e. Alice will distribute an e-mail listing members of each group, more detailed instructions, and a MS Word version of the straw proposal template that was posted on the website for this meeting.
7. An example was reviewed from the Colorado process, with details shown in the powerpoint for this meeting.
 8. Walt Auburn asked about the role of the TWG in terms of providing data sources, and noted that ACEEE just started a potential study for the state (contacts: Bill Elliot and Bill Prindle). Early results might be available in February.
 9. Walt Auburn mentioned PSC docket 9111 related to advanced metering technical standards, demand side management cost effectiveness tests, DSM competitive neutrality and cost recovery for advanced meters and DSM programs. The docket is located at <http://www.psc.state.md.us/psc/index.htm> then entering 9111 under case.
 10. Public input or announcements: none

Next steps and agreements:

1. The next RCI TWG meeting will be held on **November 26th, 2007 from 12:00 to 5:00 PM EST, in person.** The group agreed that having an in-person meeting would be productive. A location at the MDE was suggested. CCS asked MDE if we could use one of their meeting rooms for that afternoon. At that meeting, the TWG will review the draft straw proposals, and modify them as necessary.